

SURATWWALA BUSINESS GROUP LIMITED

Regd. Office: S. NO. 4/38, SUMANGAL, FIRST FLOOR, SAHAKAR COLONY BEHIND
SBI, OFF KARVE ROAD, ERANDWANE PUNE 411004.

CIN: U45200PN2008PLC131361

ARCHIVAL POLICY

1. OBJECTIVE:

The objective of the Policy is to set guidelines for archival of information and other material hosted on the website of Suratwwala Business Group Limited i.e., www.suratwwala.co.in as required under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

2. DEFINITION:

2.1. Listing Regulations: means the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 and any amendment thereof and also includes any formats, guidelines, circulars, notifications, explanations or any other statutory instructions, issued by SEBI or Stock Exchanges from time to time in this regard.

2.2. Non-Statutory Web Disclosure: means any information, picture, write up, file, video, presentation, notice, link, webpage, form, sound etc. hosted on the website of the Company, other than Statutory Web Disclosure.

2.3. Statutory Web Disclosure: means any document, material, file, presentation, notice, events or information which is required to be hosted on the website of the Company under the Listing Regulations.

3. MINIMUM PERIOD OF HOSTING:

The Statutory Web Disclosures shall be hosted on the website of the Company for such period as may be prescribed under the Listing Regulations, from the date of their respective hosting on the website of the Company.

4. ARCHIVAL OF STATUTORY WEB DISCLOSURES:

The Statutory Web Disclosures may be archived any time after the minimum period of hosting has expired.

5. MANAGEMENT OF NON-STATUTORY WEB DISCLOSURES:

Any Non-Statutory Web Disclosure may be hosted, removed or archived at any time as per sole discretion of any of the Key Managerial Personnel of the Company.

6. AMENDMENTS:

The Key Managerial Personnel of the Company shall be entitled to make amendments to this policy from time to time. The policy shall be subject to amendments in the relevant provisions of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, from time to time.

7. DISCLOSURE:

This Policy shall be disclosed on website of the Company.
